



Form of Government Study Committee

Cache County Council Chambers | 199 N Main Street, Logan, UT

Form of Government Study Committee Agenda

July 3, 2025 @ 7:00 PM

Call to Order

- 1. Roll Call of Committee Members**

Items of Business

- 2. Approval of Minutes from June 25, 2025 Meeting**
- 3. Review of Committee Timeline Framework & Progress**
 - Discussion on progress within Phase 1 (Initial Information Gathering & Foundation).
 - Confirmation of upcoming activities in Phase 2 (In-Depth Study & Outreach).
 - Review of proposed deadlines and targets.
- 4. Update on Information Gathering & Research**
 - Status of GRAMA Requests
 - Update on contact with Utah County regarding their study process.
 - Update on contact with Courtney Flint (USU Wellbeing Study) for public dissemination methods.
 - Progress on establishing a dedicated committee webpage for informational and educational content.
- 5. Planning for Engaging County Employees & Officials**
 - Discussion and approval of standardized questions for interviews with county officials and employees.
 - Discussion on the methodology for conducting employee/official engagement (e.g., surveys, interviews, focus groups) and responsibilities.
- 6. Discussion on Committee Education & Legal Guidance**
 - Option to obtain educational material on county governance (books, etc.)

b. Discussion on the need for external legal counsel for the committee and potential next steps for procurement

7. Public Education & Outreach Strategy

a. Brainstorming and discussion on specific public education content and formats (e.g., short videos, media outreach, QR codes on bills).

b. Assignment of responsibilities for developing public education materials.

8. Consideration of Subsidiary Committees

a. Discussion on forming specific subcommittees (e.g., Research & Analysis, Public Outreach & Engagement, Plan Development & Legal Review) and assigning members.

9. Other Business

Adjournment

10. Adjournment

- Next Scheduled Meeting: July 17th, 2025 @ 7:00 PM